

SENTIA THE GLOBAL SCHOOL

Class III

PT3 PRACTICE WORKSHEET – COMPUTER

Lesson–5

Worksheet-1

I. Fill in the blanks.

1. _____ is the process of changing the general arrangement and appearance of text..
2. Font group is available on the _____ tab.
3. _____ means slanted text.

II. Write True or False.

1. Formatting means changing the color of the text. (_____)
2. Highlighted text has colored box behind it. (_____)
3. Alignment option is available on font group. (_____)

III. Choose the correct option.

1. A font is a set of
a) Letters b) Numbers c) Symbols d) All of these
2. _____ means darker than normal text.
a) Bold b) Underline c) Italic d) None
3. Font sizes are measured in
a) Inches b) Points c) Centimeters d) None

IV. Answer the following questions.

1. Name any three formatting options available in Font group of the Home tab.
2. Where is the text effect button found?
3. What do you mean by alignment?

Lesson–6

Worksheet-2

I. Fill in the blanks.

1. The _____ contains drawing and editing tools.
2. Tips and information about the selected tool is provided in the _____ Area.
3. Tux paint is a software, used for _____ and painting

II. Write True or False.

1. There are 17 fixed colors 18th color can be changed. (_____)
2. Like the eraser you use for notebook, Tux paint also has an eraser. (_____)
3. You can save a drawing and open it when required. (_____)

III. Choose the correct option.

1. This button is used to cancel the last drawing action.
a) New b) Redo c) Undo d) Print
2. You can write your name using this tool.
a) Text b) Magic c) Paint d) Lines
3. This is not a part of Tux Paint.
a) Tool bar b) Selector c) Colors d) Document window

IV. Answer the following questions.

1. Name the 5 parts of the main screen of Tux Paint?
2. What are the 2 ways of opening Tux Paint?
3. Which tool is used to save a picture?